



VICE PRESIDENT OF COACHING POSITION DESCRIPTION

January 2017

TABLE OF CONTENTS

Position Summary	3
Direct Reports	3
Netball America Coaching Strategies	3
Specific Responsibilities	3
Key Performance Indicators	4
Skill Set Required	4
Probationary Period.....	5
Code Of Conduct.....	5
Time Commitment and Costs	6

POSITION SUMMARY

The VP of Coaching is an important role within Netball America as this role will represent the interests of the coaches across the USA and will help ensure the selection process and training for our athletes are in line with world class standards. This is not a coaching position, therefore coaching accreditation is not a requirement. This is a position about overseeing all the national coaches, athletes and helping to drive consistent policies across the nation and helping Netball America provide world class experience to our coaches, teachers and athlete members.

The VP of Coaching leads and oversees the operations of the Coaching Committee. The VP of Coaching shall be the Chair of this Committee and shall direct, lead and oversee development of all coaches, coaching and players within the USA. The role of the VP of Coaching is to ensure the Coaching Committee helps carry out execution of relevant key Netball America objectives:

- To introduce and generate awareness of Netball within the American Community simultaneously developing, expanding and enhancing the Netball America members' experience;
- Establish and maintain successful alliances and strategic partnerships with national and international organizations, community groups, professional US sporting organizations, education institutions, businesses, sponsors, donors and the media;
- Set and maintain the standards by which the game is developed, managed and played throughout the USA; and
- As we are a public charity, Netball America will give back to the community. Develop initiatives to work with under served areas to positively impact community youth.

DIRECT REPORTS

The Vice President of Coaching is a member of the Management Executive Team, appointed by the Board of Directors. The VP of Coaching maintains open communication with the Board of Directors. Unfettered two-way communication with all senior officers ("Management") is also expected.

NETBALL AMERICA COACHING STRATEGIES

The VP of Coaching is responsible for providing input in developing specific action plans related to relevant key Netball America strategies that tie to the objectives outlined above.

SPECIFIC RESPONSIBILITIES

- Responsible for the development of Netball America's Coaching and Player representative and development programs
- Recruiting, training, evaluating, and retaining coaches and players for recreation and competitive netball programs
- Work with the President to identify appropriately qualified personnel to invite to be a part of the Coaching Committee
- Identify key US coaching and other relevant bodies for Netball America to align with

- Participate in Quarterly Management Executive meetings and present an annual report at the Annual General Meeting
- Promote our national online curriculum and have clubs sign up to this program
- Work with the regional VPs to understand their coaching needs and help schedule clinics
- Develop relationships with new and current alliances
- Maintain a record of all coaching activities and their results
- Liaise with the web developer to ensure appropriate documentation is available on the website and key dates are included on the website calendar
- Coordinate with the VP of Education and VP of Umpiring for assistance with creation and running of programs
- Responding to general and specific inquiries regarding Netball America's coaching programs.
- Assist in the selection of selectors and others who need to be involved in trials, selections and tournaments.

The VP of Coaching will require to complete appropriate paperwork and agree to a background check.

KEY PERFORMANCE INDICATORS

The Board of Directors will perform regular monitoring and the following key performance indicators will be used in this monitoring:

- Attendance at quarterly VP meetings
- Provision of results/status reports to President
- Monitor email and respond frequently
- Number of coaches added to the national coaching database
- Number of personnel who have completed the coaching curriculum
- Help setup coaches/teachers on our online coaching curriculum
- Number of selections during the year
- Number of coaching sessions during the year

SKILL SET REQUIRED

- Highest personal and professional integrity
- Be effective, work co-operatively with the other directors collectively and serve in the interests of Netball America.
- Unfettered two-way communication with the Board of Directors, all Executive Management, the President, and Members is expected.
- Microsoft Excel, Microsoft Word & PowerPoint skills
- Ability to coordinate and run meetings, including creating of agendas and maintaining minutes
- Don't need to necessarily have a formal coaching education/certification as Netball America will help you with this, however a genuine interest in being involved in helping to oversee the national coaching program.

PROBATIONARY PERIOD

All new people to the Netball America Board or a person appointed to a new position shall serve a 2-month probationary period. A probationary period is part of the selection process for any permanent appointment. As soon as practicable after appointment, the President shall discuss the standards of performance and behavior required of probationary personnel. During the probationary period, a probationary person may be dismissed by the Board upon the recommendation of the President without right of appeal. Note – business cards will not be issued until this probationary period is finished.

CODE OF CONDUCT

- Be an advocate for Netball America.
- Will respond to the President, other members of the Executive and Members in a respectful and timely manner.
- Has never been committed of a felony.
- Will not engage in any conduct that is criminal under any laws, including, but not limited to laws governing the possession and use of drugs and alcohol and providing of drugs to any person and of alcohol to minors.
- Will refrain from conduct detracting from Netball America's ability to conduct business or affect Netball America's reputation.
- Will respect members of the Netball America team, its members, sponsors, spectators, volunteers and officials, and engage in no form of discriminatory behavior or verbal, physical or sexual harassment or abuse.
- Will follow any relevant rules set out while in attendance at a Netball America or other sanctioned Netball America event.
- Am aware that Netball America sponsors, suppliers and licensees provide critical support for the Team and, in recognition of this fact, will wear designated apparel as designated by Netball America, and will not conceal or cover-up logos on this apparel.
- Will not poach, harass, or engage in business (whether Netball or otherwise), with any Netball America sponsor, member, partner, volunteer, coach or umpire. If any conflict of interest arises it needs to be brought to the attention of the Netball America President.
- You will be subject to confidential information and it is expected when you are informed it is confidential that you keep it confidential.

I will remember that at all times I am an ambassador for my sport, my country and the Netball Community.

TIME COMMITMENT AND COSTS

Time Commitment: 6-8hrs per month

Costs: This is a volunteer position; however pre-approved expenses will be reimbursed and Netball America will cover any relevant costs if you are required to attend an event at the request of Netball America.

Apply: Please apply to this position at Info@NetballAmerica.com. Applications will stay open until the position is filled.